

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, February 13, 2017

Administration Building of Galena Park Independent School District, the address of which is 14705 Woodforest Blvd, Houston, Texas 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, February 13, 2017 with the following members present, to-wit: President, Wilfred J. Broussard, Jr.; Vice President, Jeff Miller; Secretary, Wanda Heath Johnson; Members: Dawn Fisher, Joe Stephens, Ramon Garza, Minnie Rivera and Dr. Angi Williams, Superintendent of Schools. Geneva Boyett recorded the minutes.

At 5:53 p.m., President Wilfred Broussard stated that a quorum was present, and the Board would meet in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee
 - 1. Consider approval of the employment of contractual personnel as presented.
 - 2. Consider granting approval for a Secretary for the New Facilities and Planning Department for the 2016-2017 school year.
- B. Section 551.072 Real Property - Discuss or deliberate purchase, exchange, lease or value of real property
 - 1. Consider approval of the purchase of the Wiggins Street east property, and related improvements, located in Jacinto City, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents.
 - 2. Consider approval of the purchase of the Wiggins Street west property, and related improvements, located in Jacinto City, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents.
- C. Section 551.071 Attorney/Client consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law
 - 1. Attorney consultation with the Board to discuss any items on the agenda.

At 6:03 p.m., Mr. Broussard announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Broussard called for a motion to approve of the employment of contractual personnel as presented. A motion was made by Wanda Heath Johnson and seconded by Jeff Miller. The motion passed unanimously.

Mr. Broussard called for a motion to approve the employment of a Secretary for the New Facilities and Planning Department for the 2016-2017 school year. A motion was made by Ramon Garza and seconded by Minnie Rivera. The motion passed unanimously.

Mr. Broussard called for a motion to approve the purchase of the Wiggins Street east property, and related improvements, located in Jacinto City, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents. A motion was made by Wanda Heath Johnson and seconded by Dawn Fisher. The motion passed unanimously.

Mr. Broussard called for a motion to approve the purchase of the Wiggins Street west property, and related improvements, located in Jacinto City, Texas, for use in the future development of school related facilities and authorize the Superintendent to negotiate and execute a final sale and purchase agreement and related closing documents. A motion was made by Wanda Heath Johnson and seconded by Dawn Fisher. The motion passed unanimously.

REGULAR MEETING: At 6:09 p.m., Mr. Broussard called the meeting to order. Dawn Fisher opened the meeting with a prayer followed by the pledges to the American and Texas flags which were led by North Shore Senior High School color guard.

RECOGNITION: Dr. Williams and Minnie Rivera recognized the following:

A. Special Recognition

1. Galena Park ISD will recognize the following for their generous donations to a GPISD family in need. The donors were able to assist the family with three new solid wood bunk beds, a sofa set, many household items, clothing, toys and positive memories about GPISD and this community which will last a lifetime.
Veronica Rojas, United Community Credit Union
New Life Baptist Church of East Houston, Bryan Clements
Quality Inn Pasadena, Sara Remen
Payless Furniture Store, Manuel Lozano
CTE Early College High School Interact Club, Dr. Jeff Hutchinson
and many anonymous donors

B. Employee Recognition

1. Elva Williams, New Arrival Center (NAC) teacher at North Shore Senior High, has been selected as the Texas Teachers of English to Speakers of Other Languages (TexTESOL) Region 4 Teacher of the Year.

C. Student Recognition

1. For the past eleven years, the North Shore Senior High School Student Council has been actively involved in community service activities. The Student Council and their advisor, Ann Semler, raised nearly \$70,000 to purchase toys for deserving Galena Park ISD students. They have also collected numerous canned goods that were donated to the Houston Food Bank.
The 2016-17 Student Council Officers are:
Enrique Gonzalez, President
Yaritza Pineda, Vice President
Victoria Luevano, Secretary
Rachel Rivera, Co-Secretary
Jada Lewis, Historian
Celine Garcia, Parliamentarian
Maryellie Reyna, Parliamentarian
Sharon Baltrip, Treasurer
Jissel Perez, Treasurer
The 2016-17 Student Council Executive Board includes:
Alondra Salazar, D.A.S.H. Chair
Kathryn Place, E & E Chair
Ashley Pena, Outstanding Chair
Marcus Bearden, P & P Co-chair
Tracie Lartigue, P & P Co-chair
Santiago Cabrera, Community Service Chair

AUDIENCE ITEMS: There were no audience items.

BOARD COMMENTS: Wanda Heath Johnson wished everyone a Happy Valentine's Day.

ACADEMIC SPOTLIGHT: Rebecca Gardea, Jacinto City Elementary School principal, presented the Spotlight.

REPORTS: Mr. Broussard introduced Wanna Giacona who reported on the following policies:

- A. CDA (LOCAL) Other Revenues: Investments is presented for the Board of Trustees review at first reading by Wanna Giacona, Assistant Superintendent for Human Resource Services.
- B. FDA (LOCAL) Admissions: Interdistrict Transfers is presented for the Board of Trustees review at first reading by Wanna Giacona, Assistant Superintendent for Human Resource Services.
- C. FDB (LOCAL) Admissions: Intradistrict Transfers is presented for the Board of Trustees review at first reading by Wanna Giacona, Assistant Superintendent for Human Resource Services.

NEW BUSINESS – ACTION:

Mr. Broussard asked the Board if there was a motion to approve the A-F Accountability Resolution as presented. A motion was made by Jeff Miller and seconded by Wanda Heath Johnson to approve the A-F Accountability Resolution as presented. The motion passed unanimously.

Mr. Broussard asked the Board if there was a motion to ratify the execution of an engagement letter with Randy Gunter to conduct investigations, provide legal services and advice, and to authorize the engagement of Mr. Gunter as needed to conduct investigations, provide legal services, act as a hearing officer and advise the Board/Administration during hearings.

A motion was made by Dawn Fisher and seconded by Wanda Heath Johnson to ratify the execution of an engagement letter with Randy Gunter as presented. The motion passed unanimously.

Mr. Broussard asked the Board if there was a motion to approve the Order of Election calling for an election to be held in the Galena Park Independent School District on the 6th day of May, 2017, for the purpose of electing three (3) Trustees to the Board for regular terms for the following positions: Position 5, Position 6 and Position 7. A motion was made by Wanda Heath Johnson and seconded by Jeff Miller to approve the Order of Election as presented. The motion passed unanimously.

CONSENT AGENDAS – ACTION: So that audience member might better understand the Consent Agenda process, Mr. Broussard stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Broussard asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes for the Workshop and Regular Meeting held on Monday, January 9, 2017 and the Special Called Meeting held on Tuesday, January 24, 2017.
2. Consider approval of the Voluntary Early Notification Program for Teacher Resignations and Retirements effective February 14, 2017.
3. Consider approval of the academic calendar for the 2017-2018 school year as presented.

A motion was made by Wanda Heath Johnson and seconded by Dawn Fisher to approve the General Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider approval of the professional services of West Belt Surveying, Inc. for subdivision re-plat, right-of-way abandonment, boundary and/or topographic surveys at Galena Park Elementary School, Galena Park Middle School, Galena Park High School, Dement Field, Arthur Lilly Education Center, and North Shore Senior High School Baseball Fields, for an estimated cost of \$104,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
2. Consider approval of the Education Specifications, as presented.
3. Consider approval of the award of CSP 17-200 for Roof Replacement at Normandy Crossing Elementary and Becker Early Childhood Center to Sea-Breeze Roofing, Inc. for an estimated amount of \$894,000, including contingency.
4. Consider approval of the purchase, delivery, and installation of four 24'x64' portable buildings, including two restrooms in each building, from Mobile Modular Management Corporation, via Choice Partners Contract #15/025JN-04, for an estimated amount of \$297,224.

A motion was made by Dawn Fisher and seconded by Minnie Rivera to approve the Construction Consent Agenda as presented. The motion passed unanimously.

Mr. Broussard asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

1. Consider approval for the renewal of ClassLink software utilizing DIR #TSO3385 not to exceed \$75,000.
2. Consider approval of the purchase and installation of a 4,000 gallon fuel tank from Liberty Equipment Sales, Inc., via BuyBoard Contract #510-16, for an estimated amount of \$68,000.
3. Consider approval of the purchase of new convection ovens for the kitchens at Cimarron Elementary, North Shore Middle School, North Shore High 9th Grade Campus, and North Shore Senior High from ISI Commercial Refrigeration, LLC, via Choice Partners Contract #15/034TJ-05, for an estimated amount of \$71,634.
4. Consider approval of the estimated expenditure amount of approximately \$100,000 for staff development provided by Lead Your Schools, Sean Cain, for the 2016 - 2017 school year.
5. Consider approval of the proposed Budget Amendments for the month of January 2017.
6. Consider approval of the sale and execution of the resale deed for \$7,500 to purchase Tract 1: Lots 19 and 20, Block 79, Fidelity Addition.

7. Consider approval of the tax refund request for overpayment of taxes as listed below:
Simon Trevino \$922.35
Precision Pro Investments \$989.49
Perdue, Brandon, Fielder, Collins & Mott \$1,000.00
8. Consider the approval to award CSP 17-009 Building Repairs for an estimated annual expenditure of \$85,000 to the vendors listed below:
Primary: Proven Construction Services
Alternate: Floors2Adore
Alternate: TSG Industries, LLC.
9. Consider renewal of the Interlocal Agreement with Forth Worth Independent School District to provide Procurement Card Services via Bank of America for a period of five years through January 8, 2022.
10. Consider approval of the contract RFP 1700049452 for E-Rate Eligible Telecommunications, Internet Access and WAN Connectivity for a two to five year period beginning July 1, 2017 through June 30, 2022 at an estimated annual expenditure of \$500,000 from the vendors listed below:
Description of Services - Contract Annual Estimated Amount - Vendor Selected - Notes
Cellular Phone Service - \$119,571 - AT&T - 24 Month Contract
Internet Access (up to 3 GIG) - \$55,560 - Comcast - 60 Month Contract
WAN Connectivity for 24 connections/locations to Administration Building - \$324,000 - AT&T - 60 Month Contract
11. Consider approval for the purchase of textbooks from Barnes and Noble to exceed \$50,000 via purchasing cooperative Buyboard 449-14.
12. Consider approval for the purchase of 294 iPads for each Pre-Kindergarten classroom via cooperative DIR- SDD-2068 from the Apple Store Inc. at an estimated amount of \$110,250.

A motion was made by Jeff Miller and seconded by Wanda Heath Johnson to approve the Financial Consent Agenda as presented. The motion passed unanimously.

INFORMATION: The following documents were presented for information:

A. Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer

1. Quarterly Investment Report for the Period of September 1, 2016 Through November 30, 2016
2. Comparative Tax Collection Report for the period of September 1 – December 31 for fiscal years 2015-2016 and 2016-2017
3. Donation Report for the period of January 1, 2017 through January 31, 2017
4. General Fund Budget Summary Report – For the period of September 2016 thru November 2016

B. Kenneth Wallace, Deputy Superintendent for Educational Support and School Administration

1. Early Head Start Update and 205 Expenditure Report Summary for December 2016

There being no other business before the Board at this time, the meeting was adjourned at 6:39 p.m.


Wilfred J. Broussard, Jr., President

ATTEST:


Wanda Heath Johnson, Secretary